Salt Lake Community College

Academic Year: _____

Request to Teach Full Teaching Assignment Online

Full-Time Faculty

Name: _____ Date: _____

I am requesting to teach my full teaching assignment online with Department faculty, Associate Dean, Dean, and Provost approval. I realize that Department decisions are based upon student needs and enrollment patterns, taking into account a balance between traditional and online courses. I have allowed sufficient lead-time for my department colleagues, associate dean, and dean to make recommendations and plan for success of my distance teaching.

Proposed participation (state semester):

List course(s) to be taught online:

Subject	Course #	Course Title	Section #

I have demonstrated competency in the use of technology and effective pedagogy in a distance environment.
Please describe.

_____

_____

I have experience teaching at least one online course for two semesters.
List online courses and semesters previously taught.

_____

_____

I will contribute consistently to the college through department meetings, curriculum development, and various committee responsibilities either in-person or via appropriate, available technologies as determined by the associate dean. **List commitments and/or responsibilities**.

_____

_____

My courses and I will be evaluated according to existing evaluation processes. This agreement is subject to semester review and departmental needs. Decisions to end my "fully online" teaching status will consider sufficient lead-time to coincide with College scheduling processes.

_____ _____

Faculty Member Date Director, SLCC Online and eLearning Date

_____ _____

Associate Dean Date Dean Date

_____

Provost for Academic Affairs Date