

SYLLABUS
ART 1060 - HISTORY AND ART OF LETTERING (CALLIGRAPHY) (FA)
Salt Lake Community College

Instructor:

Room:

Class:

Email:

Course Description:

This hands-on course focuses on the study and evolution of letterforms from ancient civilizations. Students practice several calligraphic styles and use them to create finished art pieces to express their ideas, opinions and feelings. Esthetic composition and page layout will be stressed. Through reading, writing and discussions, the art of lettering and its impact on society will be explored.

Prerequisite:

None

Elaboration on Description:

Calligraphy is the combination of visual art and written communication. The connection between the art of calligraphy and the diverse cultures from which they were used will be discussed. This will provide opportunities for understanding and respecting different cultures and their artistic expressions. Students will practice and learn five lettering styles, then create wall pieces and a book using their newly learned skills. They will explore several writing tools and a variety of media as they practice letterforms and design, as well as inscribe and construct their finished pieces. The visual elements of art and design principles will be discussed throughout the semester. Students will learn ways of self-expression through effective design and creative problem-solving. Students will practice the creative process and forms of artistic expression to depict the human experience.

General Education Statement:

This course fulfills the Fine Arts (FA) requirement for the General Education Program at Salt Lake Community College. It is designed not only to teach the information and skills required by the discipline but also to develop vital workplace skills and to teach strategies and skills that can be used for life-long learning. General Education courses teach basic skills as well as broaden a student's knowledge of a wide range of subjects. Education is much more than the acquisition of facts; it is being able to use information in meaningful ways in order to enrich one's life.

While the subject of each course is important and useful, we become truly educated through making connections of such varied information with the different methods of organizing a

human experience that is practiced by different disciplines. Therefore, this course, when combined with other General Education courses, will enable you to develop broader perspectives and deeper understandings of your community and the world, as well as challenge previously held assumptions about the world and its inhabitants.

Educational ePortfolio:

Your General Education ePortfolio tells your SLCC learning story. Your ePortfolio enables you to introduce yourself to your professors and classmates, showcase your learning, and reflect on how your courses connect to each other, your life, goals, and community. The ePortfolio is intended to help you connect with other students and communicate with professors about how you learn, what you are taking away from your experience, and what supported your learning in their class. Professors can use your ePortfolio to get to know you before class and use your reflections and signature assignments to continuously improve their teaching.

Your General Education ePortfolio will also help you weave together the concepts you learn across all general education courses. To do this, each general education course you take at the college will ask you to demonstrate your engagement with the general education learning outcomes by designing a course-specific ePortfolio page that includes a Signature Assignment and reflection. When you finish your time at SLCC, your ePortfolio should provide a multi-media showcase of your educational experience and tell the story of your learning growth while at SLCC. You can learn more by visiting the [ePortfolio help site](#).

In order for us to learn from your ePortfolio and provide effective support, we must be able to access your ePortfolio.

To ensure access to your ePortfolio, please link your ePortfolio URL to your MySLCC account by following these directions:

- Copy the URL in the web address bar for your *Welcome* page (e.g. "slcc.digication.com/john-smiths-eportfolio")
- Log into my.slcc.edu
- Locate the *ePortfolio* card and click "Submit ePortfolio."
- Click Submit on the left side of the page under *General Education ePortfolio*,
- Paste the URL for your ePortfolios Welcome page into the blank box underneath *Enter ePortfolio URL*.
- Click *Save*.
- Finally, confirm that everything worked by clicking on the link and making sure it goes to your Gen Ed ePortfolio Welcome page.

If you would like virtual or in-person help with your ePortfolio please sign up for an ePortfolio appointment [here](#).

Note: For this ART 1060 History and Art of Lettering class, you will post your broad pen project, your pointed/brush pen project, and a reflection essay on the project or the course.

Salt Lake Community College Learning Outcomes:

1. Acquire substantive knowledge
2. Communicate effectively
3. Develop quantitative literacies
4. Think critically
5. Express creatively
6. Knowledge and skills to be civically engaged
7. Work with others in a professional and constructive manner
8. Develop information literacy
9. Develop computer literacy

Fine Arts General Education Learning Outcomes:

1. Recognize the aesthetic standards used in making critical and creative judgments in the arts.
2. Analyze, understand, and articulate creative processes and how the creative process can inform non-artistic endeavors.
3. Use the artistic process and forms of artistic expression to depict and express human experience, emotions and thought by means of verbal, visual, and aural images, metaphors, and design.

Course Learning Outcomes	SLCC CWSLO #	FA LO #
Demonstrate basic lettering skills of letter shapes, size comparisons, and line directions, and demonstrate proficiency in lettering five historical styles of calligraphic alphabets. (Classic Roman Caps, Uncial, Blackletter, Foundational Bookhand, and Italics)	1, 4	1, 3
Describe calligraphic lettering terminology, tools, mediums, and techniques used to scribe and embellish artworks.	3, 4	1
Demonstrate a working knowledge of the basic elements and principles of design and their creative application to calligraphic artworks and all art forms.	1, 4	3
Describe the evolution of our modern alphabet and its use by various ancient civilizations to record history, reinforce mores, and express opposing ideas and opinions.	5	2
Identify the distinct tone and voice of each of the alphabets presented, and practice applying those styles tastefully to add impact to the written words.	2, 4	3
Analyze how lettering and writing done by the human hand can express concepts, moods, and emotions when evaluating the effectiveness of one's work, the work of peers, and the work of professionals.	5, 6	1
Apply the creative process (preparation, incubation, illumination) to formulate solutions to visual problems, generate new ideas, manipulate media, and create artworks based on those ideas.	4, 5	1, 3
Analyze ways visual art inspires and is inspired by other forms of art such as music, film and written texts including poetry and novels.	5, 7	2

See [SLCC Assessment webpage](#) for additional details about College-Wide Student Learning Outcomes.

These outcomes will be achieved through:

- Demonstrations
- Lectures, presentations, videos
- Hands-on printing of projects to practice the processes demonstrated
- Active participation in critiques and discussions
- Use of Photoshop for basic image manipulation
- Tests
- Assigned reading of handouts and online viewing of various media
- Use of the Canvas LMS to post media and information and to organize course instruction.
- Tour of the University of Utah Marriott Library Book Arts Studio, SaltGrass Printmakers Studio, and Mandate Press
- Group research and oral presentation

Class Policies:

Etiquette: Practice good E-etiquette by turning all cell phones to the “off” or “vibrate” position before class begins. Refrain from using any electronic devices during demonstrations, lectures, discussions, and critiques. If you should arrive to class late, please enter as unobtrusively as possible.

Withdrawal from class: Any student who fails to withdraw but does not attend class and/or submit assignments will receive an “E” grade for the course. The instructor will not award “I” grades to non-participating students. Withdrawing from the course and other matters of registration for and/or dropping the class is the student’s responsibility.

Incomplete Grade Policy: As per college policy, incomplete grades will be granted only for work unavoidably missed at the semester’s end and only if 70% of the coursework has been completed. (Unavoidable meaning serious illness, family death, or other dire occurrence) An incomplete grade must be resolved within the instructor's agreed-upon time. If the required work to complete the course and to remove the incomplete grade is not submitted by the specified deadline, the incomplete grade is changed automatically to a grade of E.

Course Format - Canvas Learning Management System (LMS): This is a web-enhanced class. That means that an online course website will accompany this class. You are expected to log on to the site daily for updates, announcements, and instructions. You are responsible for learning how to navigate the Canvas site. You are also expected to sign up to receive text announcements on your phone.

Help with Navigating the Course Canvas Website: I recommend that you watch the following Short videos:

1. [Canvas Overview Video](#)
2. [Calendar \(Students\)](#)

3. [Communication \(Students\)](#)
4. [Dashboard \(Students\)](#)
5. [Discussions \(Students\)](#)
6. [Grades \(Students\)](#)
7. [Groups: Creation & Interaction \(Students\)](#)
8. [Peer Reviews \(Students\)](#)
9. [Quizzes \(Students\)](#)
10. SLCC Online Support Center Phone: 801-957-5125
11. [Live Chat](#)

Supplies & Textbook:

Required TEXT:

- Speedball TEXTBOOK ISBN: 978-0-9906065-4-3

Supplies:

- T-Square, 12 inch (SLCC Bookstore)
- Mechanical pencil
- Staedtler Norica HB 2 pencil (Teacher will provide)
- Eraser
- Protractor (optional)
- [Pilot Parallel pen 2.4 nib size \(orange cap\)](#)
- [Pilot Parallel pen ink refills](#)
- [Practice pad of paper - no lines](#)
- [Pen holder - oblique and pointed pen nib \(Hunt 101\)](#)
- [Tracing paper](#)
- [Bottle of Eternal Black ink](#)
- [Fudenosuke pens](#)

Grading:

Attendance: It is imperative that you attend each of the classes in order to learn the lettering styles being taught and to receive feedback on your work. Roll will be taken each class period and 20% of your grade will come from attendance and participation.

Assignments: There will be five assignments, which will be completed during class time and will make up 40 % of your grade. If you are absent on the date of the assignment, it must be made up at home and turned in within a week for full credit.

Projects: There will be two Signature Projects for this class. The First project will be done using broad pen, the second project will be done with pointed pen. Both projects are worth 35% of your grade, and class time will be given to work on these projects.

Homework: In this lecture/lab course, there will be time to work on assignments and projects during the lab portion. The homework required for this class is what you don't complete

during class. Please expect to spend extra time outside of class to complete work and practice techniques. Practicing at home will help you improve your artistic skills.

Extra Credit: You can redo any of the five assignments at home for a better grade.

ePortfolio: For this ART 1060 Class, you will post either your broad pen project or your pointed/brush pen project and a reflection essay on the project and the course; this is worth 5% of your overall grade.

Grade Breakdown:

A = 93% – 100%	A- = 90% – 92.9%	B+ = 87% – 89.9%	B = 83% – 86.9%
B- = 80% - 82.9%	C+ = 77% – 79.9%	C = 73% – 76.9%	C- = 70% - 72.9%
D+ = 67% - 69.9%	D = 63% - 66.9%	D- = 60% – 62.9%	E = 0% – 59.9%

Important Dates:

- Classes Begin
- Last Day to Add Classes
- Residency Deadline Date
- Labor Day (No Classes)
- Last Day to Drop with 100%
- Fall Break
- Last Day to Withdraw (No Refunds)
- Thanksgiving Holiday
- Last Day of Classes
- Reading Day
- Final Exams
- Degree Awarding Begins
- Grades Available

Class Schedule:

Day	Date	Topic
Mon	Jan 8	Class begins. Introduction to calligraphy and materials that will be used, and class expectations. Overview of class text, how the tools are used to form various letters. How to line paper.
Wed	Jan 10	Begin Roman Hand
Mon	Jan 15	Martin Luther King Day, no class
Wed	Jan 17	Roman Capitals and Foundational hand
Mon	Jan 22	Begin Italic Hand lowercase

Wed	Jan 24	Italic lowercase and start uppercase
Mon	Jan 29	Italic, uppercase and lowercase and numbers
Wed	Jan 31	Italic, uppercase, lowercase and flourishes
Mon	Feb 5	Assignment 1 Complete in class a 10 plus word quote of your choosing using Italics, with at least three uppercase.
Wed	Feb 7	Uncial hand
Mon	Feb 12	Uncial hand (cont.)
Wed	Feb 14	Assignment Two (https://slcc.instructure.com/courses/953955/assignments/13461175) 10 plus word quote of your choosing in the Uncial hand
Mon	Feb 19	President's Day, no class
Wed	Feb 21	Begin learning Black Letter/Old English/Gothic hand lowercase
Mon	Feb 26	Black Letter lowercase (cont.)
Wed	Feb 28	Black Letter uppercase
Mon-Fri	Mar 4-9	Spring Break -- no class
Mon	Mar 11	Black Letter (cont.)--uppercase and discussion with project expectations
Wed	Mar 13	Assignment Three (https://slcc.instructure.com/courses/953955/assignments/13461176) Complete in class a 15 plus word quote of your choosing in Black Letter with at least three uppercase letters
Mon	Mar 18	Signature Project 1: (https://slcc.instructure.com/courses/953955/assignments/13461179) (https://slcc.instructure.com/courses/953955/assignments/13461179) done in class using a broad pen watch video (https://slcc.instructure.com/courses/953955/pages/project-1-and-2) before class
Wed	Mar 20	Complete and turn in Project 1
Mon	Mar 25	Begin learning the Copperplate hand lowercase letters

Wed	Mar 27	Copperplate lowercase letters (cont.)
Mon	Apr 1	Copperplate uppercase letters
Wed	Apr 3	Copperplate uppercase letters and numbers
Mon	Apr 8	Assignment Four Using ink only, address four envelopes in Copperplate
Wed	Apr 10	Begin learning Modern Lettering (brush lettering)
Mon	Apr 15	Brush Lettering Capital Letters
Wed	Apr. 17	Brush Lettering Capital Letters, composition and Flourishing
Mon	Apr 22	Assignment Five Complete in class 10-plus word quote of your choice using brush marker
Wed	Apr 25	Signature Project 2 (https://slcc.instructure.com/courses/953955/assignments/13461180) : (https://slcc.instructure.com/courses/953955/assignments/13461180) To be done with a pointed pen or brush pen
Wed	May 1	Final 9:10-11:10 Turn in project 2 E-Portfolio due by midnight

Important Information for Students:

General Education Regardless of your major, General Education courses build a foundation of broad knowledge and skills that help you in your further career and life.

<http://www.slcc.edu/gened>

Institutional Syllabus:

Click on the image below to read important information about:

- Institutional Policies
 - Code of Student Rights and Responsibilities
 - Grading and Grading Policies
 - Title IX Statement
 - Hate and Bias Incident Reporting
 - Pronouns in Canvas
 - Name Changes in Canvas
- Learning Support and Tutoring Services
 - General Support and Services
 - Out of State Licensure
- Advising, Counseling, and Student Support Services
 - Academic Advising and Career Support
 - Counseling Support Services
 - Veterans Services
 - Gender & Sexuality Student Resource Center (GSSRC)

- Accessibility & Disability Services (ADS)
- Student Pregnancy
- Food, Childcare, and Crisis Resources
- The Office of Diversity and Multicultural Affairs
- The Dream Center

Institutional Syllabus

