

Culinary Arts Co-Op

CHEF2000 601

Instructor Information

Course Description

Cooperative education permits the students to gain college credit for the hours spent on the job. Advanced registration and agreement signed between employer, student, and the College must be in place before the semester begins.

Prereq: CHEF 1110, CHEF 1300, CHEF 1320, CHEF 2410, CHEF 2420, & CHEF 2425
and Advanced Registration and Agreement signed by employer, student, and College
Semester: All

“Cooperative Education / Internship& CT* embodies work-based learning and experiential learning that translates to program-specific academic credit. Work experiential learning is the philosophy that education becomes complete when theory and experience are both part of the educational process. By integrating on-the-job, practical field experience with academic studies, the Cooperative Education/Internship course offers students an opportunity to extend the classroom into a workplace setting.

Differentiating between Cooperative Education, Internships, and PT (all terms are used in defining work-based learning for academic credit):

Cooperative Education:

The opportunity for students to use traditional employment to gain new skills and knowledge related to their academic major requires them to develop and complete program-specific learning objectives that are supported and evaluated by their current supervisor, and results in graded academic credit.

Internship:

A short-term, on-site learning experience, where the student is assigned to a supervisor or mentor and is provided occupational-related training. The training and learning are directly related to the student's academic major and result in graded academic credit.

CPT - Curricular Practical Training:

The opportunity for students with an F1 Student Visa to work off campus in a position directly related to their academic major that provides a program-specific learning experience and is an integral part of their academic program. Students must be approved to participate in this program through the International Student Services Office and Academic Advising.

Prerequisite: Advanced Registration and Agreement signed by employer, student, and College - Cooperative education permits the students to gain college credit for the hours spent on the job. Advanced registration and agreement signed between the employer, student, and the College must be in place before the semester begins.

Course Student Learning Outcomes

- Apply principles, knowledge, and skills learned in classroom to real work situations.
- Demonstrate improved skills, competence, and levels of accuracy in handling responsibility and work assignments.
- Demonstrate an improved understanding of the career field.

Course Prerequisites

Advanced Registration and Agreement signed by employer, student, and College - Cooperative education permits the students to gain college credit for the hours spent on the job. Advanced registration and agreement signed between the employer, student, and the College must be in place before the semester begins.

Prerequisites:

CHEF 110, CHEF 1300, CHEF 1320, CHEF 2410, CHEF 2420 & CHEF 2425

Transfer/Certification/Licensure/Employment Information

NA

Communication Plan

Example language:

- I will respond to email within two business days. I will offer feedback on major assignments within 48 hours of due date. The best way to contact me is via the Canvas Inbox, as I will prioritize this email over other modes of communication.
- In this course I will be posting interactive announcements which will offer specific opportunities for class questions and extra credit every other week.
- Additionally, I will be participating in the discussion forums with you to share my perspective within the discipline and to offer some nuances of interpretation that may not be present in your textbook.
- Lastly, we'll be holding small group Q & A sessions, where we can learn from our peers (and faculty) on some of the more difficult units within the course.

Course Content Warnings/Trigger Warnings

NA

Keys for Success (how to succeed in the course)

1. Follow through on scheduled meetings.

2. Reply to messages and complete assignments in a timely manner.
3. Communicate effectively.

Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Introduce Yourself	Discussion	0
	Introduce Yourself	Discussion	0
9/6	CO-OP Intern Data Sheet	Assignment	100
9/6	Learning Objectives Agreement Form	Assignment	100
11/29	Journal & Hours Log	Assignment	100
11/29	Self-Evaluation Form	Assignment	100
11/29	Supervisor Evaluation Form	Assignment	100
12/2	Final Paperwork	Assignment	200

Brief Description of Assignments/Exams

- The student establishes new learning opportunities by creating a written document containing between 1 and 6 new learning objectives
- Learning objectives are copied to the official agreement form, submitted to, and reviewed with the supervisor and faculty for approval
- The Learning Objective Agreement Form is signed by the student / faculty / supervisor by third week of the Fall & Spring Semesters and by the second week of the Summer Term.

- Frequent communication is maintained between student, supervisor and faculty throughout the semester
- Student will maintain accurate documentation of the activities and hours spent on the learning objectives, and submit this documentation to their faculty on dates specified on the learning objective form.

Grading Scale

- 100% - 90%..... A
- 89.9% - 80%..... B
- 79.9% - 70%..... C
- 69.9% - 60%..... D
- 59.9% and below..... F (failed course)

Your final grade will be calculated using your self-evaluation, your employment supervisor's evaluation, completing the course requirements assigned by your faculty coordinator, attending scheduled meetings, and written assignments, including journals and time sheets contained within the issued handbook.

How to Navigate to Canvas

Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

You can access the document by clicking on the following link:

<https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>

Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, please visit the Institutional Syllabus under the Tutoring and Learning Support tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, please visit the Institutional Syllabus under the Advising and Counseling Support Services tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

[SLCC Student Academic Calendar](#)