

# COMM 2250 – TV Studio Production

## Fall 2024

### Course Description

In this course students will learn the technical terms, positions, and work flows of multi-camera TV studio production through lecture, hands-on production and competency exercises.

### Course Objectives

1. Students will acquire and demonstrate knowledge and understanding of studio production technical terms and equipment.
2. Students will acquire and demonstrate knowledge of various crew positions that operate within a television studio.
3. Students will demonstrate knowledge of studio workflow by participating in regularly scheduled studio productions.
4. Students will demonstrate knowledge of various aspects of live news technical production by participating in activities such as live tosses or like-live packages.

### College-Wide Student Learning Outcomes

1. Acquire Substantive Knowledge
2. Communicate Effectively
3. Develop Quantitative Literacy
4. Think Critically and Creatively
5. Civic Engagement
6. Work Professionally and Constructively
7. Develop Computer and Information Literacy
8. Lifelong Wellness

### Recommended Textbook

Utterback, Andrew Hicks (2016). *Studio Television Production and Directing, 2nd Ed.* New York, NY: Focal Press. ISBN-13: 978-0-415-74350-1

### Course Assessments

**Terminology Quizzes:** Weekly terms quizzes will be given during the first part of the semester and are in the calendar.

**Position Competencies:** For each studio position introduced in class, students will be given the opportunity to practice the position and workflow. During the third and fourth weeks crew position and workflow assessment will take place during class. Crew position rubrics are available on Canvas.

**Studio Production Participation:** Each semester there will be several studio productions for SMC shows such as *What's Bruin'*, *Globe News*, and *SLCC Showcase (Bands)* Students are required to actively participate as crew members for at least 90% of scheduled productions.

### Attendance Policy

Students are expected to attend all classes in which they are enrolled on a regular and punctual basis. Failure to do so indicates that the student is not serious about his or her education. If a student must miss class, he or she is responsible to acquire notes and assignments from another student. Networking with other students is highly recommended.

If a student has a serious illness or has another valid and compelling reason\*\* for being absent more than 20% of the class periods, he or she should talk to the instructor about receiving an "Incomplete" grade. The student should be prepared to show documentation of the validity of the absences. Incompletes are given only when 70% of the coursework has already been completed. The remaining coursework must then be completed within one year or the grade reverts to an "E."

### Mental Health Attendance Policy:

- 4 "Mental Health" days per semester.
- Students just need to let me know when they are taking one.
- A mental health day DOES NOT defer due dates for assignments or lectures. They can, however, talk to me to discuss options or plans.
- Students can take them at anytime in the semester. Separately or consecutive.
- Included in the "policy" is information related to [services at the college](#).
- Weekly anonymous "mental health" checkup for the class. 1-10 scale. Just to keep the pulse.
- At the 2nd and 4th day taken, they are required to check-in with me just to make sure things are "okay" or if they just need to talk or develop a plan.
- Regular non-excused absences are treated as such. A student CANNOT take an absence and then claim it was a mental health day.

Class Meetings Per Week	Number of Classes Missed = E Grade
1	3
2	6
3	9

**Here's an example:** In a 3 credit hour class that meets 2 days per week, on the 6th absence the student would receive an E grade. The student must officially withdraw from the class in the time frame outlined by the College to avoid the E grade.

### Course Assessment Breakdown

Quizzes	10%
Competencies	45%
Studio Participation	45%
TOTAL	100%

### Course Grade Breakdown

<u>Grade</u>	<u>Percent</u>
A	94% - 100%
A-	90% - 93%
B+	86% - 89%
B	83% - 85%
B-	80% - 82%
C+	76% - 79%
C	73% - 75%
C-	70% - 72%
D+	66% - 69%
D	63% - 65%
D-	60% - 62%
E	0% - 59%

### SLCC Institutional Syllabus

There is a lot of information about college policies and students services located on the [Institutional Syllabus](#) page.

**Important Dates: Fall 2024 Full Term:****Full Term 16-Week**

Aug. 20	<b>Classes Begin</b>
Aug. 28	Residency Deadline
Aug. 28	Last Day to Add Classes (Waitlist Ends)
Aug. 31	Tuition Payment Plan Application Deadline with $\frac{1}{4}$ Down
Sept. 2	Labor Day (No Classes, College Closed)
Sept. 4	Tuition Due
Sept. 10	Tuition Payment Plan Application Deadline with $\frac{1}{2}$ Down
Sept. 10	Last Day to Drop Classes with 100% Refund (No refunds or adjustments after this date)
Oct. 17-18	Fall Break (No Classes)
Oct. 22	Last Day to Withdraw (No refunds)
Nov. 27	Thanksgiving Holiday (No Classes)
Nov. 28-30	Thanksgiving Holiday (No Classes, College Closed)
Dec. 5	Last Day of Classes
Dec. 5	Last Day to Apply for Fall Graduation
Dec. 6	Reading Day
Dec. 7-12	Final Exams
Dec. 13	Degree Awarding Begins
Dec. 18	Last Day to Initiate an Incomplete Grade Contract
Dec. 19	Grades Available