Human Resource Management

MGT 2070

This Syllabus

This "Simple Syllabus" is provided to fulfill an institutional accreditation requirement. For the full student syllabus, please visit the "Student Syllabus".

Instructor Information

Phone:

Email:

Office Location:

Office Hours

Course Description

This course examines organizational and people development from the manager, supervisor, and HR professional perspectives. Emphasis is on the interdependencies of HR roles: recruitment, selection, training, development, evaluation, compensation, and separation. Other topics include job analysis and design, HR planning, motivation, workplace environment, and organizational behavior.

Pre-Requisite(s): BUS 1010 or BUS 1050 or MGT 1600
Semester(s): Fall

Course Student Learning Outcomes

- Analyze the major functions of HR management and contrast different techniques for accomplishing the functions, which include planning, staffing, retention, employee development, compensation, and governance.

- Correctly use HR terminology.

- Explain the strategic nature of human resource management within an organization.

- Identify key issues in HR and how they apply to business today.

- Assess real world cases, differentiate their approaches to ethics and social responsibility, and formulate better solutions.

- Describe and interpret the basic legal compliance issues for HR management.

- Demonstrate the use of quantitative methods to show how HR and managers should make sound decisions.

Communication Plan

See the "Student Syllabus" for the best ways to contact me.

Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Introduce Yourself	Discussion	0
8/27	Introduction Video	Discussion	25
8/27	Orientation Quiz	Quiz	25
9/3	Get a Copy of Your Employee Handbook	Assignment	30
9/3	Module 1 Discussion	Discussion	20

9/10   Module 2 Discussion   Discussion   20

Due Date	Assignment Name	Assignment Type	Points
9/10	Your employer's Equal Opportunity and ADA policies	Assignment	25
9/17	Module 3 Discussion	Discussion	20
9/17	Trends in Your Industry	Assignment	25
9/24	Growing Your Network	Assignment	25
9/24	Module 4 Discussion	Discussion	20
10/1	Finding Your Replacement	Assignment	25
10/1	Module 5 Discussion	Discussion	20
10/8	Module 6 Discussion	Discussion	20
10/8	Your Onboarding Experience	Assignment	25
10/15	Final Deliverable Outline	Assignment	25
10/15	Module 7 Discussion	Discussion	20
10/22	Module 8 Discussion	Discussion	20
10/22	Organizational Change Management	Assignment	25
10/29	Herzberg's Two-Factor Theory	Assignment	25
10/29	Module 9 Discussion	Discussion	20
10/31	Reality Check	Quiz	25
11/5	Module 10 Discussion	Discussion	20

Due Date	Assignment Name	Assignment Type	Points
11/5	Total Compensation	Assignment	25
11/12	Final Deliverable Rough Draft	Assignment	50
11/12	Module 11 Discussion	Discussion	20
11/19	Module 12 Discussion	Discussion	20
11/19	What Motivates You?	Assignment	25
11/26	Extra Credit	Assignment	0
12/3	Working Abroad	Assignment	25
12/10	Final Deliverable Final Submission	Assignment	200
12/10	Final Exam	Quiz	130

Brief Description of Assignments/Exams

This course includes a variety of assessment tools, including quizzes, exams, discussions, written assignments, and the like. You can get a fuller understanding of the assignments by clicking on the "Assignments" link in the left-hand navigation bar.

Grading Scale

A	100	to 94%
A-	< 94	to 90%
B+	< 90	to 87%
B	< 87	to 84%
B-	< 84	to 80%
C+	< 80	to 77%
C	< 77	to 74%

C-	< 74	to 70%
D+	< 70	to 67%
D	< 67	to 64%
D-	< 64	to 61%
F	< 61	to 0%

Online Tutoring

Students at SLCC have access to online tutoring through Canvas. From your Canvas course click Online Tutoring in the course navigation and follow the steps to set up an appointment. If this is your first time using the Online Tutoring we recommend you click "Take a Tour" to familiarize yourself with the service.

Note that students only receive 480 minutes of tutoring time each semester. After that we encourage you to use the resources found through this link: https://www.slcc.edu/tutoring/index.aspx

If you have any additional questions reach out to elearningsupport@slcc.edu.

Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

You can access the document by clicking on the following link: https://slcc.instructure.com/courses/530981/pages/institutional-syllabus

Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, please visit the Institutional Syllabus under the Tutoring and Learning Support tab: https://slcc.instructure.com/courses/530981/pages/institutional-syllabus. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, please visit the Institutional Syllabus under the Advising and Counseling Support Services tab: https://slcc.instructure.com/courses/530981/pages/institutional-syllabus. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

SLCC Student Academic Calendar