

# Surgical Technology Basics II

SURG1015 002

## Course Description

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Students will be Introduced to the basic components of identifying basic surgical supplies, personal protective equipment, hand washing, hand-eye coordination, establishing a sterile field and opening sterile supplies.

Pre-Requisite(s): Admitted to the Surgical Technology Program

Co-Requisite(s): SURG 1010

Semester(s) Taught: Summer, Fall

## Course Student Learning Outcomes

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- Identify surgical supplies and furnishings frequently used in surgery. Explain and organize their care and use.
- Demonstrate proper use of personal protective equipment.
- Demonstrate an understanding of asepsis and sterile technique and apply it to the surgical field. Identify and explain correct breaks in sterile technique.
- Demonstrate the techniques required to create and maintain a sterile field.

## College Wide Student Learning Outcomes

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- Acquire substantive knowledge in the intended major and throughout General Education
- Communicate effectively
- Develop quantitative literacies necessary for the chosen field of study
- Think critically

- Express themselves creatively
- Develop civic literacy and the capacity to be community-engaged learners who act in mutually beneficial ways with community partners
- Develop the knowledge and skill to work with others in a professional and constructive manner
- Develop information literacy
- Develop computer literacy

## Institutional Policies

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As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

You can access the document by clicking on the following link:

<https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>

## Communication Plan

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Example language:

I will respond to email within 2 business days Monday through Thursday. Emails received on Fridays or over the weekend will be read and replied to by Tuesday at the latest.

I will offer feedback on major assignments and written instrument exams within 1 week.

The best way to contact me is via the Canvas Inbox, as I will prioritize this email over other modes of communication.

## Learning Support and Tutoring Services

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We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

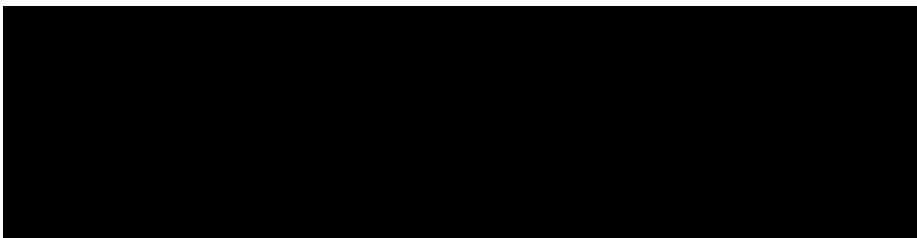
To learn more about the services we offer and how to access them, please visit the Institutional Syllabus under the Tutoring and Learning Support tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

## Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, please visit the Institutional Syllabus under the Advising and Counseling Support Services tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

## Accessibility and Disability Services

SLCC values inclusive learning environments and strives to make all aspects of the college accessible to our students. If you have a disability and believe you need accommodations to improve access to learning materials or the learning environment, please contact the Accessibility & Disability Services (formerly DRC):



Although pregnancy is not a disability, our ADS advisors are trained to assist with pregnancy-related accommodations in addition to disability-related accommodations. Therefore, we strongly recommend any student who is pregnant or becomes pregnant

while in the program notify the ADS. This will allow preventative measures to be taken, safety processes to be put in place to protect the student and the unborn child, and allow for accommodations.

Due to the risk of fetal exposure to radiation and chemicals while in the program, it is strongly recommended that all pregnant students work closely with the ADS.

Watch the following video to learn more about the ADS:

[https://www.kaltura.com/index.php/extwidget/preview/partner\\_id/1540181/uiconf\\_id/43826302/entry\\_id/1\\_dr6puct1/embed/iframe?](https://www.kaltura.com/index.php/extwidget/preview/partner_id/1540181/uiconf_id/43826302/entry_id/1_dr6puct1/embed/iframe?)

## Emergency Preparedness

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For information on emergency procedures and building evacuation, please refer to <https://i.slcc.edu/emergency-prepare/index.aspx>.

## Student Academic Calendar

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As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

[SLCC Student Academic Calendar](#)

## Accreditation Information

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This Commission on Accreditation of Allied Health Education Programs (CAAHEP) accredited program is endorsed by the national organization, Association of Surgical Technologists ([www.ast.org](http://www.ast.org)). Graduation from a CAAHEP program is an eligibility requirement for taking the national certification exam. In addition, students will graduate with an Associate of Applied Science in Surgical Technology from Salt Lake Community College.

## Canvas

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Students are expected to check Canvas for emails, announcements, and course updates at least once a day, each weekday. At the very least, configure your settings to forward Canvas notifications to your email account. Postings on Canvas are considered relative to the class, and any information shared on Canvas cannot be shared outside of class, including on other social media sources.

Instructors may provide students with additional study resources, including copies of presentation materials post-lecture, study aids, helpful web links, etc. These resources are provided at the instructor's discretion and are designed as supplemental resources, and are not designed to replace the necessity of utilizing a student's textbook and personal notes.

The institutional syllabus for college resources and information can also be found on Canvas.

## Required Text or Materials

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**Subtitle: A Positive Care Approach**

**ISBN:** 9780357019832

**Authors:** Association of Surgical Technologists

**Publisher:** Cengage Learning

**Publication Date:** 2016-12-05

**Edition:** 5th

**Title:** Surgical Technology for the Surgical Technologist

**Additional Information:** Required: SLCC Jordan Campus Bookstore Inclusive access--includes Mind-tap access and E-book. Loose-leaf textbook available for about \$50 (physical copy not required but highly recommended)

**ISBN:** 9780803668393

**Authors:** Maxine A. Goldman

**Publication Date:** 2019-09-17

**Title:** Pocket Guide to the Operating Room

**Additional Information:** Optional, but highly recommended



**Title: 1/2" White 3-ring Clinical/Laboratory Binder (\$10)**

**Title: Maintaining Complio Requirements (variable cost)**

**Title: Laboratory Attire: Ciel-Blue Scrubs (\$30) OR Hospital-issued scrubs,  
Protective Eyewear (\$10)**

**Title: SLCC Picture ID Card (\$10)**

For more information on textbook accessibility, contact Accessibility & Disability Services at [ads@slcc.edu](mailto:ads@slcc.edu).

## How to Navigate to Canvas

## Attendance Policy

Attendance in class is mandatory. You are forming work habits and a reputation that will follow you into the professional environment.

Students must attend ALL classroom/laboratory/clinical sessions and participate fully. If a student cannot fully participate, the faculty in charge of the class must be advised of the reason ahead of time. Attendance violations include missing any portion of classroom/exam/laboratory/clinical sessions due to absences, tardiness, leaving early, or

not actively participating in a course. Attendance violations without just cause are considered unprofessional behavior in a professional program.

Attendance violations are disruptive, disrespectful, and unacceptable, resulting in losing participation points. In addition, TWO or more Attendance violations will result in probation and potentially dismissal from the program.

Attendance violations will only be considered for excusal, with proper documentation, for death/birth/wedding in the immediate family, sudden severe personal/immediate family illness verified by a physician, jury/armed forces duty, or a confirmed catastrophic accident. Appointments with physicians, dentists, etc., should be scheduled for non-class hours and are not excused. Documentation for attendance violations must be uploaded to the attendance assignment on CANVAS by the required due date on the class schedule. Only documentation with the exact date of the attendance violation will be considered.

Extended periods of absence are defined as more than one missed class in a row. Extended absences will be evaluated on an individual basis by the instructor. Extended periods of absence will result in program probation or removal from the Surgical Technology Program may be necessary.

If you miss a day's work, the workday must go on without you. If you miss a day in class, the work will go on without you, and you will not receive any participation points for that day. Missed lectures and demonstrations will not be repeated. You are responsible for making up any missed work on your own time. For missed exams/quizzes, see the Testing Policy Below.

Unscheduled college closures are verified by a call to the information hotline, 801-957-INFO

\*If a student, for any reason, violates the attendance policy, the non-completion policy below will be enforced.

## Assignment Schedule

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Due Date	Assignment Name	Assignment Type	Points
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<b>Due Date</b>	<b>Assignment Name</b>	<b>Assignment Type</b>	<b>Points</b>
	<a href="#">Introduce Yourself</a>	Discussion	0
8/27	<a href="#">Review the Syllabus and Sign the Disclosure Statements</a>	Assignment	10
9/3	<a href="#">Scrubs Due</a>	Assignment	0
9/4	<a href="#">Extra Credit (E.C.) Inst Exam #1</a>	Assignment	0
9/4	<a href="#">Inst. Exam #1: Supplies</a>	Assignment	100
9/9	<a href="#">Eye protection Due</a>	Assignment	0
9/18	<a href="#">E.C. Inst Exam #2</a>	Assignment	0
9/18	<a href="#">Inst. Exam #2: Tubes, Drains, and Catheters</a>	Assignment	100
9/18	<a href="#">Ch. 5 Scavenger Hunt Slides</a>	Assignment	20
10/2	<a href="#">E.C. Inst Exam #3</a>	Assignment	0
10/2	<a href="#">Inst. Exam #3: Dressings</a>	Assignment	100
10/2	<a href="#">Ch. 6 Laser Search Activity (in class activity).</a>	Assignment	10
10/4	<a href="#">Complio Clinical Preparation</a>	Assignment	25
10/9	<a href="#">Instrument Final</a>	Assignment	200
10/9	<a href="#">Lab Skills Assessment: Green Skills</a>	Assignment	25



Due Date	Assignment Name	Assignment Type	Points
10/10	<a href="#">SURG 1015: Ch. 12 Homework</a>	Assignment	20
10/11	<a href="#">Participation</a>	Assignment	100

## Grading

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Grading will be based on the psychomotor (skills) and affective (behavior) learning domains. Students must receive a grade of C+ (78%) or better in each domain. A student who earns below a C+ in either domain will receive the lower final grade regardless of their score in the other domain.

Grading Scale	
95-100%=A	74-77%=C
91-94%=A-	70-73%=C-
87-90%=B+	67-69%=D+
84-86%=B	64-66%=D
81-83%=B-	60-63%=D-
78-80%=C+	below 59%=E

The Final Clinical Preparation Pass-Off in SURG 2025 must be passed with a grade of 100%. The student will be allowed three attempts. The attempts must be completed during the designated time the instructor sets, regardless of when the student starts clinical. If the student does not pass after three attempts, the student will not be assigned a clinical externship and will be removed from the program. See the Pass Off Policy for additional information.

## **FAILED Final Clinical Preparation Check-Off grading policy:**

A student that fails all three attempts at the Final Clinical Preparation Pass-Off will receive a final grade reflecting their earned points in the course. Due to the student's inability to demonstrate the minimum skills required of an entry-level surgical technology student to participate in surgical procedures on live patients, the student will be dismissed from the program regardless of their points-based grade.

## **Program Advising**

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Students who score below a 78% on any assignment throughout the course must make an advising appointment with an instructor. In addition, students below 78% on or near the course drop date in either domain may be placed on probation in the program.

## **Academic Requirements**

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All courses taken for the surgical technology program must be passed with a grade of "C+" or better to continue with the next phase of the program.

In addition, each assignment domain (Knowledge and Affective for lecture; Knowledge and Psychomotor for lab) must be passed with 78% or higher. If one domain does not meet this requirement, the overall grade drops to the percentage below 78% and the final grade will be a "C" or below.

To succeed in the Surgical Technology Program, students should expect to devote an average of 40-plus hours per week.

## **Cumulative Program Policy**

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This course is part of the Surgical Technology program and is a cumulative course in relation to the program as a whole. This means that the information learned in this course will be utilized in other program courses. You will be expected to retain information introduced in any course within the program and its prerequisite courses and use it within

other courses. ALL final exams for each Surgical Technology program course will be cumulative and include information learned in this course and any previous or concurrent program course or program prerequisites.

## Homework, Class Projects, and Presentations Policy

Homework is due at the beginning of class on the assigned due date. Homework will not be accepted late.

Class projects, presentations, and research papers are due on the assigned date at the beginning of class. Late projects/presentations/research papers will be subject to a 20% deduction in the score for each day they are late.

## Participation Policy

Students are expected to be prepared, attend, and actively participate in ALL classroom/laboratory/clinical sessions. Therefore, students start each course with full participation points and will receive deductions for the following violations throughout the course.

<b>Attendance Violations</b>	<b>Point Deduction</b>
Unexcused absence (missing 61 minutes or more)	50
Unexcused tardy from a break	10
Unexcused tardy (5 to 20 mins)	15
Unexcused tardy (21 mins to 60 mins)	25
Early out (5 to 20 mins)	15
Early out (21 to 60 mins)	25
Early out (61 mins or more)	50
Sleeping in class (under 10 mins, >1 time/day)	10
Sleeping in class (5 to 20 mins)	15
Sleeping in class (21 mins to 60	25

mins)	
Sleeping in class (61 mins or more)	50
A missed roll call	10
<b>Participation Violations</b>	<b>Point Deduction</b>
Inappropriate lab attire	5 points per item
inappropriate technology use	10 points per incident
Inappropriate Clinical Attire	15 points per item
Nonparticipation in a group class/lab activity	15 points per incident
Nonparticipation in a clinical activity	100 points per incident
Touching an instrument during an exam	10 points per incident
Failure to clean up lab station after use	10 points per incident
Inappropriate/distracting behavior in class/lab	20 points per incident
Inappropriate/distracting behavior in clinical	100 points per incident
Missed presentation group prep time	15 points per day
Missed an assigned presentation	20 points per day
Clinical facility request for student removal	200

Any additional violations after a student reach zero participation points in any course will result in program probation, or removal from the Surgical Technology Program may be necessary.

## Testing Policy

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The exams will be administered outside scheduled class times per the instructor's designated exam time. Exams are listed on the course's tentative schedule, and students are expected to take them as assigned. A point deduction will be applied to their exam taken at a later date or time. Students are expected to make the appropriate

arrangements to attend and be on time for exams. Exams must be taken on the day assigned at the designated time. Students will not be admitted to take an exam if they arrive at the specified testing location late or without proper identification.

Locations: Exams will be in the assessment center on SLCC Jordan Campus, online through Canvas, or in class per instructor designation.

Tardy for an Exam: Exams are scheduled with an allotted time to complete. If a student shows up late to an exam, the missed time will be deducted from their allotted completion time. If a student is more than 10 minutes late for an exam, it will be treated as a missed exam.

Missed Exam: If students miss an exam, they must call or email the instructor before the specified test start time. Phone messages are acceptable. The student will then take the exam on their own time at the instructor's discretion, with an automatic 20% deduction. IF THE STUDENT DOES NOT CALL OR EMAIL BEFORE THE TEST STARTS, the student must take the test with an automatic 50% deduction.

Students cannot take notes during exams unless through the approved whiteboard feature on Canvas or in the assessment center.

Instrument exams will be administered at the start of class on the date designated on the class schedule. Study resources for instrument exams are available in Canvas, at the Jordan Campus Library, or in the surgical technology classroom.

All SLCC Testing Center Policies apply unless otherwise stated in this Canvas course whether a student is taking the exam in an SLCC testing center, the surgical technology classroom, the laboratory, or through a digital platform. For Testing Center Policies, please refer to: <https://www.slcc.edu/testing/policy/index.aspx>.

Students suspected of cheating may be asked to retest immediately. See student discipline policy for infractions.

## Skills and Open Lab Policy

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Skills and Open lab will be offered throughout the course at the instructors' discretion. This will be a time outside the traditional scheduled course time where students can practice the skills demonstrated in the lab. Students are responsible for signing up for

open lab times no later than noon when an open lab is scheduled. Students are required to select and work with a class peer (partner) while participating in a skills/open lab. Students are responsible for ensuring their peer partner is also in attendance during skills/open lab. At any time, the skills/open lab may be canceled at the instructors' discretion. The instructor will communicate this information to students during class or via Canvas or remind.com. To succeed in the Surgical Technology Program, students are expected to actively participate in an average of 5-10 hours per week in an skills/open lab (10-20 hours per week in the final two weeks of the course). Students must sign in and out of the skills/open lab and describe their activities and peer partners.

## Pass Offs Policy

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The program is set up to allow students to progressively gain the skills required of an entry-level surgical technology student to participate in surgical procedures on live patients. Lab Skills Assessments are individual skills that will be assessed for accuracy by both peers and instructors. Students are expected to work with peers and instructors and appropriately receive constructive criticism to improve their skills. Lab Skill Assessment assignments are designed to prepare the student for the courses Skills Pass Off. Each course will build on the last course's skills until the Final Clinical Preparation Pass-Off.

The Final Clinical Preparation Pass-Off is designed to ensure that students meet the industry standard for an entry-level surgical technology student. These standards are implemented to ensure hospital efficiency and the safety of the hospital staff, students, and surgical patients. These standards include following the AST Code of Ethics, developing and utilizing a strong surgical conscience, following policy and procedures through best practice techniques, demonstrating efficiency through time management and teamwork, communicating effectively, and maintaining a professional demeanor.

Students must have a minimum of two instructor and five peer skills assessment pass-offs in each coordinating color skill to be eligible for an attempt at a purple or orange pass-off. Students attempting skills pass-offs (i.e., skills assessment, Purple, Orange) with an instructor will only be able to sign up for one attempt a day. Students will be limited to two individual instructor skills. Additional attempts within the same day will be up to the instructor's discretion and schedule. Purple, Orange, and Final Pass-off

attempts are only available during open lab times and are not available during class times. Purple and Orange Pass-Off due dates are listed in the Canvas course schedule.

The Final Clinical Preparation Pass-Offs are administered during SURG 2025 finals week. Students may be assigned time slots throughout finals week ranging from 8:00 am to 8:00 pm. The Final Clinical Preparation Pass-Off will be held during open lab with other students present. The Final Clinical Preparation Pass-Off must be passed with a grade of 100%. The student will be allowed three attempts. With each attempt, the student will randomly draw a new surgical procedure and new patient information. Students will not be allowed to attempt the same surgical procedure on all three attempts. The attempts must be completed during the designated time the instructor sets, regardless of the time frame the student will be starting clinical. If the student does not pass after three attempts, the student will not be assigned a clinical externship and will be dismissed from the program.

The instructor will select the lab station and OR table, which includes OR lights and arm boards, for each Pass Off. The student will randomly draw a procedure for each attempt. Students will not be allowed to perform the same procedure for all three attempts. The third attempt may include an additional instructor and overall class performance will be assessed to determine a pass or fail.

A failure will result if a student does any of the following:

- Violates a standard of surgical conscience
- Has 2 (purple, Orange) or 4 (final) breaks in best practice techniques
- Does not maintain a focused and calm demeanor
- Violates the AST Code of Ethics

## Complio Clinical Preparation Requirements

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For a student to be placed in a clinical externship, specific preparation requirements (as stated in the surgical technology admissions process) must be met by the required dates. Required preparations and their required due dates are listed on the class schedule. Students are responsible for obtaining a Complio account. The Complio student user guide is in the Clinical Preparation Requirements Folder in Canvas. Students are

responsible for ensuring complete Complio compliance by the date indicated in the class schedule and maintaining compliance until the program graduates. Refer to the surgical technology admissions website for information on personal exemptions. In addition, students are required to maintain updated contact information within their Complio account. Failure to meet these requirements by the designated date through program completion will result in losing points and ineligibility for placement or continued placement in a clinical externship. In addition, it may result in dismissal from the clinical site and program. Most common reasons that Complio denies a submitted document include missing information such as missing students' names, doctors' names or clinics, date of administration, students' date of birth, and vaccination/titer results. Questions concerning a student's Complio status should be directed to 1-800-200-0853.

## Technology Use in the Classroom

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Technology use in the classroom is restricted to curriculum purposes only. Personal or college-provided devices may only be used to access textbooks, take notes, appropriately access Canvas-provided materials, and participate in research and discussion topics. College-provided devices may not be used for personal use (i.e., social media, accessing personal email, etc.) at any time. All technology devices should be silent, with the vibrations turned off during class. See the program handbook for expectations.

## Dress Code

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- Freshly laundered and pressed surgical scrubs (personal for class, hospital provided in the clinical setting) is to be worn daily to class for labs and lecture.
- Closed-toed and closed-heeled shoes (low and comfortable to wear while standing for long periods of time) must be worn at all times.
- Program and clinical facility name badges with the student's name and the designation as an SLCC surgical technology student are always visible in the clinical setting.
- Fingernails trimmed to less than 1/8" from fingertips.
- No artificial fingernails or nail polish.



- Hair, beards, and mustaches are to be neatly trimmed, groomed, and of natural human color. If needed, a beard cover must be worn at the student's expense.
- No perfume or cologne.
- Minimal makeup, no false eyelashes, including eyelash extensions.
- Jewelry is limited to one pair of stud-type earrings in the earlobes except for medical alert identification worn on the ankle or, with approval from clinical facilities, around the neck. The clinical sites determine ear stretchers, plugs, tapers, or gauges policy and may limit student placement. This may affect the student's status in the program.
- Good personal hygiene, including deodorant.
- The clinical sites determine the tattoo and extreme body modification policy and may limit student placement. This may affect the student's status in the program.
- According to industry standards, students must wear appropriate undergarments to maintain modesty (bra, underwear, undershirt, socks, etc.). In addition, any portion of the undergarments should not be visible.
- Scrub tops must be completely tucked in and remain completely tucked into the scrub bottoms during all classroom, laboratory, clinical, and program activities.

## Employment as a Surgical Technologist

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Employment as a surgical technologist or a surgical technologist student is prohibited until completion of the program.

## Non-Completion of the Program

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If a student does not maintain the standards and requirements of the surgical technology program, they will be dropped from the course. Any student in this situation will not receive any certification for any portion of the program and will be subject to the admission policy.