

Coding I

TEMC1110

Course Description

The Coding I course is designed to introduce students to the business side of medicine in the outpatient setting and provide the student with the skill and knowledge necessary to analyze and extract key information from the medical record to assign ICD-10-CM codes. This course also covers a detailed explanation of ICD-10-CM coding guidelines.

Semester(s): All

Course Student Learning Outcomes

- Demonstrate correct code assignment using coding guidelines.
- Identify the correct diagnostic code (characters), using the guidelines, alphabetic index, and tabular list.
- Differentiate the information from patient chart notes and surgical notes to identify the diagnostic term(s).
- Select the correct coding sequence for billing purposes.
- Demonstrate understanding of the business side of medicine in the outpatient setting.

Course Prerequisites

TEMC 1260 - Medical Terminology and Anatomy II

Transfer/Certification/Licensure/Employment Information

The USHE (Utah System of Higher Education) technical college program alignment allows for students at any USHE technical college to transfer seamlessly within any other USHE technical college. USHE technical colleges proposing to offer courses associated with this program currently include Davis Tech, Mountainland Tech, and Ogden-Weber Tech.

Communication Plan

An instructor will respond to email within 24 to 48 hours.

An instructor will offer feedback on major assignments within 24 to 48 hours.

The best way to contact an instructor is via school email.

Keys for Success (how to succeed in the course)

Time Management

Time management is an effective tool for getting things done. Having a proper schedule can help you complete the course on time. Try to write down and schedule as much as possible. Some people will be able to simply schedule block “study times,” others will have to break it down further.

Discipline Yourself

Discipline yourself to study everyday at least two hours or until you understand your assignment. Study to know and to understand, not merely to get a particular grade.

Ask for Help

If you are not keeping up in class, do all that you can do to help yourself including asking for help. Come into the class or Zoom room to talk with your instructor(s).

Communicate with Instructors

If you cannot come to class, please notify your instructors.

Course Content Warnings/Trigger Warnings

Content Warning-- Book and discussion may contain graphic images and/or language.

Required Text or Materials



Title: Pro Fee Bundle (ICD-10-CM, HCPCS, CPT)

Title: AAPC CPC Training and Workbook Bundle

Title: Pen, Pencil, Paper, Highlighters

For more information on textbook accessibility, contact Accessibility & Disability Services at [REDACTED]

Brief Description of Assignments/Exams

This course includes multiple-choice assessments designed to evaluate your understanding of key concepts and theories. These assessments are structured to test your knowledge and analytical skills in a clear and concise format.

Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Chapter 1 Practical Application Quiz	Quiz	100
	Chapter 1 Review Exam- Requires Respondus LockDown Browser	Quiz	100

Due Date	Assignment Name	Assignment Type	Points
	Chapter 1 Section Review Quiz	Quiz	10
	Chapter 2 Practical Application Quiz	Quiz	100
	Chapter 2 Review Exam	Quiz	100
	Chapter 2 Section Review	Quiz	11
	Chapter 3 Practical Application Quiz	Quiz	100
	Chapter 3 Review Exam- Requires Respondus LockDown Browser	Quiz	100
	Chapter 3 Section Review Quiz	Quiz	10
	Chapter 4 Practical Application Quiz	Quiz	100
	Chapter 4 Review Exam- Requires Respondus LockDown Browser	Quiz	100
	Chapter 4 Section Review Quiz	Quiz	11
	Chapter 5 Practical Application Quiz	Quiz	100

Due Date	Assignment Name	Assignment Type	Points
	Chapter 5 Review Exam- Requires Respondus LockDown Browser	Quiz	100
	Chapter 5 Section Review Quiz	Quiz	10
	Competency 1: HIPAA Training	Assignment	100
	Introduce Yourself	Discussion	0

Grading Scale

Percentage Letter Grade

93-100	A
90-92	A-
86-89	B+
83-85	B
80-82	B-
76-79	C+
73-75	C
70-72	C-
66-69	D+
63-65	D
60-62	D-
59 or below	E

Passing for this class is 70% or higher.

Students enrolled in this course can achieve a passing grade by completing the chapter exams with a score of 70% or better.

How to Navigate to Canvas

Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

You can access the document by clicking on the following link:

<https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>

Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, please visit the Institutional Syllabus under the Tutoring and Learning Support tab:

<https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, please visit the Institutional Syllabus under the Advising and Counseling

Support Services tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

[SLCC Student Academic Calendar](#)