

Nursing Assistant

TENA1100 302

Instructor Information



Course Description

The Nursing Assistant course introduces students to basic nursing skills in a classroom and laboratory setting. This course includes 24 hours of clinical experience.

Semester(s): All

The primary goal of this program is to supply the clinical knowledge and basic skills necessary for entry-level employment as a Nursing Assistant. Students learn the skills needed to meet the needs of acute, chronic, and long-term patients in hospitals, long-term care facilities, and in the home. All of this is done while preparing the student for the state Certified Nursing Assistant exam. This course is a quality educational program that will allow for lecture-based education, hands on training, and real-world clinical experiences. The content of the class reflects the various responsibilities of the occupation. Knowledge and skills will be successfully proven after complete comprehension of each objective. Various modes of learning will be utilized such as lecture, reading activities, worksheet completion, video viewing, and hands-on skills practice and demonstration.

Course Student Learning Outcomes

- Explain activities of daily living and nursing assistant scope of practice.
- Describe how critical criteria such as recognizing and reporting, communication, infection control, safety, and residents' rights are applied in the care setting.

- Demonstrate proficiency in all skills required for state certification.
- Perform nursing assistant skills in a healthcare setting.

Keys for Success (how to succeed in the course)

Communication:

Instructors are open and available to help you in the classroom for face-to-face interaction, through college email or Canvas comments and messaging, Zoom, and telephone as posted within the syllabus and the 'Home Page' in Canvas including the 'Communications Statement' (with the exception of holidays and campus closures e.g. semester breaks). Feel free to reach out to us!

Food and Drinks:

There will be no food or drinks allowed in the computer or lab area of the classroom. A 'Break Room' with a microwave and refrigerator is available for student use.

Cellular Phone Usage:

Cellular phones will be turned to silent mode or if the phone does not have a silent option then they will be turned off while in the classroom. Any phone conversation must be made outside the classroom so as not to disrupt others. Phones are not allowed at the testing stations.

Classroom Safety:

There is an emergency guideline and evacuation route posted in the classroom. As you progress through the program, you will learn OSHA standards of safety in a medical setting. There is a binder with Material Safety Data Sheets located in the classroom to use as a reference in the event of an incident involving hazardous materials. Please be aware of the location of these safety guidelines.

Student Responsibilities:

All students are accountable for the following:

1. Stay engaged and on task (read, watch videos, listen, take notes, ask questions, complete assignments, schedule, and complete skills)
2. Log into the LMS (Canvas - the College's learning management system) for course materials presentations and examinations
3. Follow the instructor's directions AT ALL TIMES
4. Ask the instructor for assistance when needed; after FIRST having attempted to resolve the problem themselves
5. Complete 12-24 hours of coursework each week for on-time course completion (based on part-time vs full-time enrollment status).

Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Abbreviations Exam- Requires Respondus LockDown Browser	Quiz	100
	Abbreviations Practice	Quiz	0
	Ch 1 Reading - Understanding Healthcare Settings	Assignment	
	Ch 10 Reading - Positioning, Transfers, and Ambulation	Assignment	

Due Date	Assignment Name	Assignment Type	Points
	Ch 11 Reading - Admitting, Transferring, and Discharging	Assignment	
	Ch 12 Reading - The Resident's Unit	Assignment	
	Ch 13 Reading - Personal Care Skills	Assignment	
	Ch 14 Reading - Basic Nursing Skills	Assignment	
	Ch 15 Reading - Nutrition and Hydration	Assignment	
	Ch 16 Reading - Urinary Elimination	Assignment	
	Ch 17 Reading - Bowel Elimination	Assignment	
	Ch 18 Reading - Common Chronic and Acute Conditions	Assignment	
	Ch 19 Reading - Confusion, Dementia, and Alzheimer's Disease	Assignment	
	Ch 2 Reading - The Nursing Assistant and the Care Team	Assignment	
	Ch 21 Reading - Rehabilitation and Restorative Care	Assignment	

Due Date	Assignment Name	Assignment Type	Points
	Ch 22 Reading - Special Care Skills	Assignment	
	Ch 23 Reading - Dying, Death, and Hospice	Assignment	
	Ch 24 Reading - Caring for Your Career and Yourself	Assignment	
	Ch 3 Reading - Legal and Ethical Issues	Assignment	
	Ch 4 Reading - Communication and Cultural Diversity	Assignment	
	Ch 5 Infection Prevention and Control	Assignment	
	Ch 6 Reading - Safety and Body Mechanics	Assignment	
	Ch 7 Reading - Emergency Care and Disaster Preparation	Assignment	
	Ch 8 Reading - Human Needs and Human Development	Assignment	
	Ch 9 Reading - The Healthy Human Body	Assignment	
	Chapter 1 Quiz	Quiz	25
	Chapter 10 Quiz	Quiz	25

Due Date	Assignment Name	Assignment Type	Points
	Chapter 11 Quiz	Quiz	25
	Chapter 12 Quiz	Quiz	25
	Chapter 13 Quiz	Quiz	25
	Chapter 14 Quiz	Quiz	25
	Chapter 15 Quiz	Quiz	25
	Chapter 16 Quiz	Quiz	25
	Chapter 17 Quiz	Quiz	25
	Chapter 18 Kahoot	Assignment	0
	Chapter 18 Quiz	Quiz	25
	Chapter 19 Quiz	Quiz	25
	Chapter 2 Quiz	Quiz	25
	Chapter 20 - Mental Health and Mental Health Disorders	Assignment	0
	Chapter 20 Quiz	Quiz	25
	Chapter 21 Quiz	Quiz	25
	Chapter 22 Quiz	Quiz	25
	Chapter 23 Quiz	Quiz	25
	Chapter 3 Quiz	Quiz	25
	Chapter 4 Quiz	Quiz	25
	Chapter 5/Module 2 Exam - Requires Respondus LockDown Browser	Quiz	50

Due Date	Assignment Name	Assignment Type	Points
	Chapter 6 Quiz	Quiz	25
	Chapter 7 Quiz	Quiz	25
	Chapter 8 Quiz	Quiz	25
	Chapter 9 Kahoot	Assignment	0
	Chapter 9 Quiz	Quiz	25
	Clinical Number 1 Evaluation Sheets - (Completed by your Instructor)	Assignment	200
	Clinical Number 2 Evaluation Sheets - (Completed by your Instructor)	Assignment	200
	Clinical Number 3 Evaluation Sheets - (Completed by your Instructor)	Assignment	200
	Clinical Rules and Contract	Quiz	6
	Clinical Skills Checklist	Quiz	25
	Complio	Assignment	100
	Course Evaluation	Assignment	0
	Course Evaluation	Discussion	0
	Course Evaluation	Discussion	0
	Course Introduction Quiz	Quiz	20

Due Date	Assignment Name	Assignment Type	Points
	Creating Your Accounts	Quiz	0
	Dementia Training	Assignment	100
	Final exam - Requires Respondus LockDown Browser	Quiz	200
	HIPAA Privacy and Security Training	Assignment	100
	Intake & Output Assignment	Quiz	12
	Introduce Yourself	Discussion	0
	Introduce Yourself	Discussion	0
	Introduce Yourself	Discussion	0
	Introduce Yourself	Discussion	0
	IV Therapy Guide for the CNA	Quiz	5
	Long-Term Care Clinicals Assignments	Assignment	50
	Medical Abbreviations Overview	Assignment	
	Mid - Program Discussion	Discussion	25
	Module 1 Exam- Requires Respondus LockDown Browser	Quiz	100
	Module 3 Exam	Quiz	100

Due Date	Assignment Name	Assignment Type	Points
	Module 4 Exam- Requires Respondus LockDown Browser	Quiz	100
	Module 5 Exam- Requires Respondus LockDown Browser	Quiz	100
	Module 6 Exam- Requires Respondus LockDown Browser	Quiz	100.5
	Module 7 Exam- Requires Respondus LockDown Browser	Quiz	100
	Module 8 Exam- Requires Respondus LockDown Browser	Quiz	60
	Module 9 Exam- Requires Respondus LockDown Browser	Quiz	100
	NAPP Skills Demonstration	Assignment	0
	Preparing for and Taking the Final Exam	Assignment	0
	Project Firstline	Assignment	30
	Roll Call Attendance	Assignment	100
	Skills Final	Assignment	100
	Skills Lab Introduction	Assignment	5
	Skills Pass-off	Assignment	5
	Skills Pass-off	Assignment	5

Due Date	Assignment Name	Assignment Type	Points
	Social Determinants of Health Discussion	Discussion	20
	UNAR and State Certification Information	Assignment	0
	Upload BLS Card	Assignment	400
	Vital Signs Assignment	Assignment	20
	Vital Signs Assignment	Assignment	20

Transfer/Certification/Licensure/Employment Information

An SLCC Certificate is earned after completing all the courses within the program (the entire training program). This type of certificate provides evidence to employers that a level of competence has been achieved.

Additionally, students take the tests for industry-standard certificates when completing specific courses which are intended to prepare students for those certificates (e.g. CPR, First Aid, etc.).

Graduation from the Certified Nursing Assistant program does not guarantee the ability to obtain a Utah state license to practice as a Certified Nursing Assistant. Licensure is the exclusive right and responsibility of each state. To practice as a Certified Nursing Assistant, students must satisfy individual state requirements, independent of SLCC graduation requirements. It is highly recommended that students consult in advance with the Utah Nursing Assistant Registry (UNAR), or similar agencies in other states, to find out more about eligibility for licensure.

Communication Plan

We will try to respond in a timely manner. Typically less than two business days.

We will typically grade your assignments within two business days.

The best way to contact us is via the Canvas Inbox, as we will prioritize this email over other modes of communication.

Please cc multiple instructors when sending Canvas emails to get the quickest reply.

Brief Description of Assignments/Exams

CNA Modules:

25 Quizzes are assigned. Each quiz will be based on book chapters and will consist of Multiple Choice questions Exams will be automatically evaluated. You can take these on your own time, and use your book, workbook or notes. You must achieve 90% or higher to pass. If you do not pass, you are given 1 additional attempt. See an instructor if you are unable to pass after your second attempt.

Module exams consist of multiple units covered within the module. All EXAMS must be taken in the classroom with an access code inputted by the instructor. No talking, books, phones, earbuds, backpacks, or food are allowed in the testing room. You must achieve 75% or higher on module exams.

84 Skill demonstrations will be scheduled. Each skill will be based on instructor demonstrations, videos and the NAPP Packet. Skills demonstrations will be evaluated by an instructor. You will have 3 opportunities to demonstrate each skill to achieve 90% or higher to pass.

Students may NOT use their textbook, NAPP packet or notes on any of the exams or demonstrations.

Grading Scale

Percentage	Letter Grade
93-100	A
90-92	A-
86-89	B+
83-85	B

Percentage	Letter Grade
80-82	B-
76-79	C+
73-75	C
70-72	C-
66-69	D+
63-65	D
60-62	D-
59 or below	E

How to Navigate to Canvas

Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

You can access the document by clicking on the following link:

<https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>

Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, please visit the Institutional Syllabus under the Tutoring and Learning Support tab:

<https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. We encourage

you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, please visit the Institutional Syllabus under the Advising and Counseling Support Services tab: <https://slcc.instructure.com/courses/530981/pages/institutional-syllabus>. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

[SLCC Student Academic Calendar](#)