# Professional Seminar

INTD - 1050 401

### Course Description

This course introduces Interior Design students to varied career opportunities available in the design field, with a focus on career paths and professionalism.

Semester: Fall & Spring

# Course Student Learning Outcomes

- Apply salesmanship, soft skills, and professionalism in Interior Design.
- Demonstrate knowledge of various career opportunities. Including, but not limited to: Kitchen/Bath, Hospitality, Health Care, Tenant Redevelopment, Institutional, and Sales.
- Through reports, demonstrate knowledge of ID professional organizations: e.g. American Society of Interior Designers (ASID), International Interior Design Association (IIDA) and NKBA.
- Demonstrate successful communication with written reports on career options.
- Demonstrate successful communication with Interior Design professionals.

# College Wide Student Learning Outcomes

• This course introduces Interior Design students to varied career opportunities available in the design field, with a focus on career paths and professionalism. Topics will range from specialty design to business communication, from product sales to critical thinking. With weekly seminars and reports, the class will focus on unique career paths and the importance of professionalism in interior design.

### Course Prerequisites

• None

### **Engagement Plan**

The best way to contact me is via the Canvas Inbox, as I will prioritize this email over other modes of communication.

• I will respond to email within 24-36 hours, Monday through Friday.

I am available to meet in person 30 minutes before class time.

• These meetings must be scheduled ahead of time.

# Keys for Success (how to succeed in the course)

- Communication
- Attendance
  - On Time Arrival
- Professional Dress
- Attend Lecture / Tours
  - Write a report on the Lecture/Tour
    - Thank You to Hosts
    - Report on Lecture / Tour
- Time Management
  - Submit assignments on time

# Brief Description of Assignments/Exams

• Attendance & Business Dress

- Thank You & Report (Lecture.Tour Days)
- Homework:
  - Field Trip Waiver
  - Professional Organizations Applications
- Independent Field Trip & Report
- Final: Final Report
  - E-Portfolio: You will use your Final Report for your E-Portfolio submission.
- Late Work = 0 points
- Extra Credit = varied points

# Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Introduce Yourself	Discussion	0
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	Schedule Module	Assignment	
9/1/25	Getting Started Module	Assignment	
9/1/25	Quiz: Getting Started	Quiz	34
9/8/25	Attendance & Business Dress: Introduction	Assignment	40
9/15/25	HW: Professional Organizations Applications	Assignment	90

Due Date	Assignment Name	Assignment Type	Points
9/15/25	Attendance & Business Dress: Assignments & Business	Assignment	40
9/22/25	HW: Field Trip Waiver	Assignment	50
9/22/25	Lecture Tour Module	Assignment	
9/22/25	Quiz: Lecture Tour Report	Quiz	44
9/22/25	Attendance & Business Dress: Problem Solving	Assignment	40
9/29/25	Problem Solving: Thank You & Report	Assignment	50
9/29/25	Attendance & Business Dress: Countertop Fabrication	Assignment	40
10/6/25	Countertop Fabrication: Thank You & Report	Assignment	50
10/6/25	Attendance & Business Dress: Professional Organizations 1	Assignment	40
10/13/25	Professional Organizations IIDA: Thank You & Report	Assignment	50
10/13/25	Attendance & Business Dress: To The Trade	Assignment	40

Due Date	Assignment Name	Assignment Type	Points
10/20/25	Windows & Doors:  To The TRade	Assignment	50
10/20/25	Attendance & Business Dress: Builder Design Center	Assignment	40
10/27/25	Builder Design Centers: Thank You & Report	Assignment	50
10/27/25	Attendance & Business Dress: Professional Organizations 2	Assignment	40
11/3/25	Professional Organizations ASID: Thank You & Report	Assignment	50
11/3/25	Professional Organizations NKBA: Thank You & Report	Assignment	50
11/3/25	Attendance & Business Dress: Commercial Furniture & Design	Assignment	40
11/10/25	Commercial Furniture & Design 2: Thank You & Report	Assignment	50
11/10/25	Attendance & Business Dress: Retail & Merchandising Design / Report Assigned	Assignment	40

Due Date	Assignment Name	Assignment Type	Points
11/17/25	Attendance & Business Dress: Goal Setting / Final Report Assigned	Assignment	40
12/1/25	Extra Credit Document	Assignment	0
12/1/25	Report: Retail & Visual Merchandising	Assignment	100
12/8/25	Final Report: Goals	Assignment	100

# **Grading Scale**

#### **GRADING / POINTS POLICY**

The final grade is based on the total number of points received in several areas. Grades will be assigned per the CANVAS gradebook.

## How to Navigate to Canvas

### Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

For more information, navigate to the Institutional Policies tab on the <u>Institutional Syllabus</u> page.

## Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, visit the <u>Institutional Syllabus</u> page under the Tutoring and Learning Support tab. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

### Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, visit the <u>Institutional Syllabus</u> page under the Advising and Counseling Support Services tab. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

### Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

SLCC Student Academic Calendar

#### **Additional Policies**

- Attendance:
  - This is a in-person class and attendance is mandatory.
  - Roll will be conducted 5 minutes prior to beginning of each lecture tour.

- To receive attendance points, you must be in class and seated OR in front of the instructor before roll call starts.
- This class follows the Visual Arts & Design (VAD) Department's Mandatory Attendance Policy
  - Please read and understand the Visual Arts & Design Attendance Policy.

#### Late/Absent:

- To avoid receiving zero attendance points:
  - Contact the instructor through text or email a MINIMUM of 5 minutes before the start of roll call.

#### Missed Class

- It is up to you to review CANVAS to stay up on Assignments.
- You may arrange to get the lecture notes from a classmate and to answer any questions.
  - Please note: it is not the responsibility of other classmates to provide you this information.
- You may email me if you have questions.

#### • Fxtra Credit

- Extra credit will be available.
- On CANVAS: A list (with detailed instructions) of extra credit is available.
- All extra credit may be turned in any time throughout the semester with the final deadline for any and all extra credit stated on the Class Schedule.
- Extra credit may be emailed to the instructor or hard copy handed in.

#### Late Work

- All assignments / tasks / responsibilities are provided with ample time to complete.
  - Usually a minimum of seven (7) days.
  - No submission extensions will be permitted.