Legal Research & Writing I

LS - 1040 001

Course Description

Students learn and apply basic research principles to fact situations encountered in a law office. Students will gain familiarity with research tools and methodologies including preparing simple office memoranda and citation style. Requires a "B-" grade or higher to progress in the Paralegal program.

Prereq: ENG 1010 or ENGL 2010 or ENGL 2100 or equivalent.
Semester: Fall & Spring

Course Student Learning Outcomes

- Use traditional and electronic resources to conduct legal research.

- Draft Legal Documents.

- Communicate effectively in writing.

- Perform Appropriate Calculations (Billing Time).

- Use contemporary computer hardware and software to effectively complete college-level assignments.

Engagement Plan

The best way to contact me is via the Canvas Inbox, as I will prioritize this email over other modes of communication.

Required Text or Materials

Title: The Blue Book: A Uniform System of Citation
ISBN: ISBN: 978-0-578-66615-0
Edition: 21st Edition

Title: ALSO RECOMMENDED: Legal Research, Analysis, and Writing
Authors: PUTMAN AND ALBRIGHT
Publisher: CENGAGE
Edition: Any

For more information on textbook accessibility, contact Accessibility & Disability Services at ads@slcc.edu.

Brief Description of Assignments/Exams

Using modern Legal Research tools to understand and generate legal arguments for court.

Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Case Brief	Assignment	5
	Essay	Assignment	10
	Library Assignment #1	Assignment	15
	Library/Bluebook Assignment #2	Assignment	15
	Research Memo - Final Project	Assignment	35

Due Date	Assignment Name	Assignment Type	Points
	Westlaw Paralegal Certification	Assignment	0
	Westlaw Search - Statutory Law	Assignment	10
	Westlaw Search - Constitutional Law	Assignment	10

Grading Scale

93 or Higher: A

90-93: A-

87-89: B+

84-86: B

80-83: B-

77-79: C+

74-76: C

70-73: C-

67-69: D+

64-66: D

60-64: D-

60 or Lower: E

How to Navigate to Canvas

Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

For more information, navigate to the Institutional Policies tab on the [Institutional Syllabus](#) page.

Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, visit the [Institutional Syllabus](#) page under the Tutoring and Learning Support tab. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, visit the [Institutional Syllabus](#) page under the Advising and Counseling Support Services tab. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar below:

[SLCC Student Academic Calendar](#)