

Coding IV

TEMC - 1140 301

Course Description

The Coding IV course is a continuation of Coding III. This course is designed to provide the student with the knowledge and skills essential to evaluate and extract significant information from the medical record and to assign the correct CPT, HCPCS, Modifiers, and diagnostic codes to the medical claim. This course also covers a detailed explanation of CPT coding concepts and guidelines.

Prerequisite(s): TEMC 1130

Semester(s): All

Course Student Learning Outcomes

- Identify anatomical concepts important to understand the endocrine and nervous systems.
- Analyze eye surgeries and ear surgeries and how they relate to the most common pathologies.
- Interpret anesthesia coding guidelines and determine when other services may be billed in conjunction with anesthesia.
- Describe anatomical planes, anatomical directions, and positioning in radiology.
- Define key terms associated with radiology and describe the use and coding of contrast material.
- Define terms and concepts specific to pathology and laboratory coding.

- Analyze E/M services and differentiate between a new patient and an established patient. Abstract a provider's note to arrive at the level of service.
- Discuss diverse noninvasive or minimally invasive diagnostic and therapeutic services covering multiple specialties.

Course Prerequisites

TEMC-1130-Coding III

Transfer/Certification/Licensure/Employment Information

The USHE (Utah System of Higher Education) technical college program alignment allows for students at any USHE technical college to transfer seamlessly within any other USHE technical college. USHE technical colleges proposing to offer courses associated with this program currently include Davis Tech, Mountainland Tech, and Ogden-Weber Tech.

Engagement Plan

An instructor will respond to email within 24 to 48 hours.

An instructor will offer feedback on major assignments within 24 to 28 hours.

The best way to contact an instructor is via the Canvas Inbox.

Keys for Success (how to succeed in the course)

Time Management

Time management is an effective tool for getting things done. Having a proper schedule can help you complete the course on time. Try to write down and schedule as much as possible. Some people will be able to simply schedule block "study times," others will have to break it down further.

Discipline Yourself

Discipline yourself to study everyday at least two hours or until you understand your assignment. Study to know and to understand, not merely to get a particular grade.

Ask for Help

If you are not keeping up in class, do all that you can do to help yourself including asking for help. Come into the class or Zoom room to talk with your instructor(s).

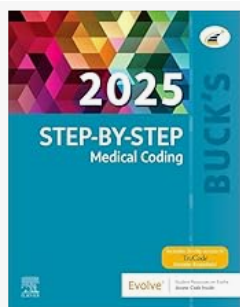
Communicate with Instructors

If you cannot come to class, please notify your instructors.

Course Content Advisory

Content Warning-- Book and discussion may contain graphic images and/or language.

Required Text or Materials



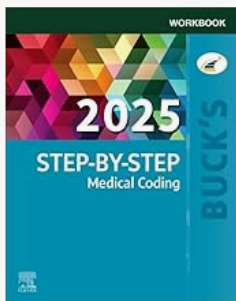
Title: Buck's 2025 Step-By-Step Medical Coding Textbook

ISBN: 9780443248788

Publisher: Evolve

Publication Date: 2025

Edition: 1st



Title: Buck's 2025 Step-By-Step Medical Coding Workbook

ISBN: 9780443248795

Publisher: Evolve

Publication Date: 2025

Edition: 1st

Title: 2025 ICD-10-CM, CPT and HCPCS, CPT manules

ISBN: 9781635279436

Publication Date: 2025



Title: Pen, Pencil, Paper, Highlighters

For more information on textbook accessibility, contact Accessibility & Disability Services at ads@slcc.edu.

Brief Description of Assignments/Exams

This course includes multiple-choice assessments designed to evaluate your understanding of key concepts and theories. These assessments are structured to test your knowledge and analytical skills in a clear and concise format.

Assignment Schedule

Due Date	Assignment Name	Assignment Type	Points
	Chapter 20 - Online Activities 1	Assignment	6
	Chapter 20 - Online Activities 2	Assignment	1
	Chapter 20 - Review Test	Quiz	22
	Chapter 20 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 20: Chapter Review - Practical	Assignment	8

Due Date	Assignment Name	Assignment Type	Points
	Chapter 20: Chapter Review - Theory	Assignment	12
	Chapter 20: Practical - Upload Page	Assignment	8
	Chapter 20: Theory - Upload Page	Assignment	12
	Chapter 20: Workbook - Even Numbered Questions	Assignment	43
	Chapter 21 - Online Activities 1	Assignment	4
	Chapter 21 - Online Activities 2	Assignment	5
	Chapter 21 - Review Test	Quiz	22
	Chapter 21 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 21: Chapter Review - Practical	Assignment	11
	Chapter 21: Chapter Review - Theory	Assignment	11
	Chapter 21: Practical - Upload Page	Assignment	11
	Chapter 21: Theory - Upload Page	Assignment	11
	Chapter 21: Workbook - Even Numbered Questions	Assignment	36

Due Date	Assignment Name	Assignment Type	Points
	Chapter 22 - Online Activities 1	Assignment	9
	Chapter 22 - Online Activities 2	Assignment	1
	Chapter 22 - Review Test	Quiz	20
	Chapter 22 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 22: Chapter Review - Practical	Assignment	10
	Chapter 22: Chapter Review - Theory	Assignment	10
	Chapter 22: Practical - Upload Page	Assignment	10
	Chapter 22: Theory - Upload Page	Assignment	10
	Chapter 22: Workbook - Even Numbered Questions	Assignment	16
	Chapter 23 - Online Activities 1	Assignment	5
	Chapter 23 - Online Activities 2	Assignment	1
	Chapter 23 - Online Activities 3	Assignment	1
	Chapter 23 - Review Test	Quiz	20

Due Date	Assignment Name	Assignment Type	Points
	Chapter 23 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 23: Chapter Review - Practical	Assignment	10
	Chapter 23: Chapter Review - Theory	Assignment	10
	Chapter 23: Practical - Upload Page	Assignment	10
	Chapter 23: Theory - Upload Page	Assignment	10
	Chapter 23: Workbook - Even Numbered Questions	Assignment	17
	Chapter 24 - Online Activities 1	Assignment	5
	Chapter 24 - Online Activities 2	Assignment	5
	Chapter 24 - Online Activities 3	Assignment	1
	Chapter 24 - Online Activities 4	Assignment	1
	Chapter 24 - Online Activities 5	Assignment	1
	Chapter 24 - Online Activities 6	Assignment	1
	Chapter 24 - Online Activities 7	Assignment	1

Due Date	Assignment Name	Assignment Type	Points
	Chapter 24 - Online Activities 8	Assignment	1
	Chapter 24 - Review Test	Quiz	18
	Chapter 24 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 24: Chapter Review - Practical	Assignment	23
	Chapter 24: Chapter Review - Theory	Assignment	14
	Chapter 24: Practical - Upload Page	Assignment	23
	Chapter 24: Theory - Upload Page	Assignment	14
	Chapter 24: Workbook - Even Numbered Questions	Assignment	32
	Chapter 25 - Online Activities 1	Assignment	5
	Chapter 25 - Online Activities 2	Assignment	4
	Chapter 25 - Online Activities 3	Assignment	1
	Chapter 25 - Online Activities 4	Assignment	11
	Chapter 25 - Online Activities 5	Assignment	1

Due Date	Assignment Name	Assignment Type	Points
	Chapter 25 - Review Test	Quiz	20
	Chapter 25 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 25: Chapter Review - Practical	Assignment	23
	Chapter 25: Chapter Review - Theory	Assignment	5
	Chapter 25: Practical - Upload Page	Assignment	23
	Chapter 25: Theory - Upload Page	Assignment	5
	Chapter 25: Workbook - Even Numbered Questions	Assignment	13
	Chapter 26 - Online Activities 1	Assignment	4
	Chapter 26 - Online Activities 2	Assignment	5
	Chapter 26 - Online Activities 3	Assignment	1
	Chapter 26 - Review Test	Quiz	26
	Chapter 26 Exam - Requires Respondus LockDown Browser	Quiz	100
	Chapter 26: Chapter Review - Practical	Assignment	10

Due Date	Assignment Name	Assignment Type	Points
	Chapter 26: Chapter Review - Theory	Assignment	16
	Chapter 26: Practical - Upload Page	Assignment	10
	Chapter 26: Theory - Upload Page	Assignment	16
	Chapter 26: Workbook - Even Numbered Questions	Assignment	36

Grading Scale

Percentage Letter Grade

Percentage	Grade
100- 90	A
89-75	B
74 or below	E

A minimum grade of 75% (B) is required to pass the class. Grades lower than a 75% (B) will be require a retake to the course.

Students enrolled in this course can achieve a passing grade by completing the following:

1. All assigned assignments within the course must be complete with a score of 75% or better
2. The chapter exams with a score of 75% or better.

Academic Integrity

Integrity/Honesty is an expectation at Salt Lake Community College. This means that each member of the College community will adhere to the principles and rules of the College and pursue academic work in a straightforward and truthful manner, free from deception or fraud. Any attempt to deviate from these principles is academic dishonesty and will be dealt with according to rules of due process as outlined. This section establishes the expectation at SLCC for academic Integrity/honesty and defines situations that constitute academic misconduct. It also presents the due process to be followed when a student violates academic standards.

Forms of Academic Dishonesty -

Cheating: Presenting others' work as one's own or assisting another student to do so in the classroom, lab or the Assessment Center. Cheating may also occur when a student violates the conditions governing an examination.

Examples of cheating include, but are not limited to the following:

- Using oral, written, visual, or other forms of communication intended to give or receive improper assistance
- Looking at or copying another's work
- Using unauthorized materials (texts, notes, calculators, internet, phone, etc.)
- Taking an exam for another student
- Having someone else take an exam
- Altering one's work after an exam has been returned and before resubmitting it
- Obtaining and/or using an upcoming exam ahead of test time

To report academic dishonesty, please fill out the Academic Misconduct Reporting Form [Links to an external site.](#) For more information and a full list, read the Code of Student Rights & Responsibilities [Links to an external site.](#), contact your department [Links to an external site.](#) or contact the Dean of Students at 801-947-5027.

[How to Navigate to Canvas](#)

Institutional Policies

As members of our academic community, we would like to invite you to review the Institutional Syllabus which covers important policies and procedures. This document contains important links for students on the code of student rights and responsibilities, academic integrity, and grading policies, Title IX and other important acknowledgements. By familiarizing yourself with this information, you can help us create a safe and respectful environment for everyone.

For more information, navigate to the Institutional Policies tab on the [Institutional Syllabus](#) page.

Learning Support and Tutoring Services

We are pleased to offer a range of tutoring and learning support services to help you achieve your academic goals. Whether you need assistance with a specific subject or want to improve your study skills, you have many options for tutoring or other support.

To learn more about the services we offer and how to access them, visit the [Institutional Syllabus](#) page under the Tutoring and Learning Support tab. We encourage you to take advantage of these resources to help you succeed in your studies. If you have any questions or would like to schedule a tutoring session, please don't hesitate to reach out to us. We are here to support you in any way we can.

Advising and Counseling Support Services

At our institution, we are committed to supporting your academic and personal growth. That's why we offer a range of advising and counseling services to help you navigate the challenges of college life. To learn more about the resources available to you and how to access them, visit the [Institutional Syllabus](#) page under the Advising and Counseling Support Services tab. Our advising team and the support centers across campus are here to support you in achieving your goals and overcoming any obstacles you may face.

Student Academic Calendar

As students you should be aware of all important dates in the semester, such as the day that courses begin and end, as well as the drop date and the last day to withdraw. To learn more about those dates, navigate to the Student Academic Calendar:

[SLCC Student Academic Calendar](#)